



60 First Avenue, Ardrossan, Alberta T8E 2A2
www.ArdrossanAg.ca

2016 MEMBER Hall Rental Discount Program Weekday Rentals Only

*Applicant must be in good standing with paid current year membership.
Please type or print legibly and provide all information.*

1. MEMBER INFORMATION

Name: _____

Individual Membership Paid: _____ **Member since:** _____

Mailing Address: _____

City: _____ Prov: _____ Postal Code: _____

Telephone: (H) _____ (c) _____ (w) _____

Email: _____

2. APPLICATION CHECKLIST

- Purchase a 2016 Membership (Now online, www.ArdrossanAg.ca)
- Read the *Member Hall Rental Guidelines*
- Sign the Application
- Mail to: ARAS Hall, 60 First Avenue, Ardrossan, AB T8E 2A2.
- Signed applications may be scanned and emailed to: ARASHallRentals@gmail.com

3. DECLARATION

In making this application, I hereby represent to ARAS and declare that, to the best of my knowledge and belief,

- The information provided is truthful and accurate, and
- I have read and will adhere to the Hall Rental Guidelines set out in this application and will read and adhere to the terms and conditions of the Rental Agreements.
- Failure to adhere to the guidelines set out in this application will result in the disqualification of the member's access to the hall rental discount.

Application Attachments: Hall Rental Guidelines & Weekday Rental Rates

Signature of the Member Print Name Date

ARAS Use Only:	
Received: Application: _____	Member Status: _____
Approved By: _____	
Date: _____	
Copy to Accounting Dept: _____	

MEMBER HALL RENTAL DISCOUNT PROGRAM
Weekday Rentals Only

MEMBER HALL RENTAL GUIDELINES

Please read carefully

1. GENERAL INFORMATION

- a. *Member Hall Rental Discount Program* is available to Members of ARAS. Members must be in good standing with a current year paid membership. To qualify, an application must be submitted for the current year.
- b. Renter shall review the Rental Agreement and abide by the terms and conditions.
- c. NO LIQUOR may be brought to the premises. See Rental Agreement for full details.
- d. Failure to abide by guidelines, agreement or the terms and conditions will result in the request to vacate premises with no refund, full loss of damage/cleaning deposit and no further rental opportunities.
- e. RENTAL DATES CONFIRMED and secured ONLY after the rental deposit and damage/cleaning deposit is received. No interest will be paid to renter on deposits.
- f. FULL PAYMENT OF RENTAL FEE is required a minimum thirty (30) days prior to the event date (or at time of booking if within thirty days). Only forms of payment accepted are: cheque or bank draft. CASH WILL NOT BE ACCEPTED. NSF cheques will incur an additional \$27.00 fee.
- g. CANCELLATION FEE of fifty percent (50%) of rental fee applies if cancellation is within thirty (30) days of the event.
- h. ARRIVE NO EARLIER THAN and VACATE PREMISES NO LATER than the times indicated on the Rental Agreement; otherwise additional charges will be levied at regular hourly rates.
- i. All items brought on the premises are done so at the so risk of the Renter. ARAS is not responsible for loss or damage of Renter's or its attendees' belongings.
- j. DAMAGE/CLEANING DEPOSITS will be refunded in whole or in part within 30 days after the rental date. In the event the hall is not cleaned as per the terms and conditions that accompany the Rental Agreement, A CLEANING FEE OF \$50.00 PER HOUR AND AN ADMINISTRATION FEE OF \$50.00 will be levied against the damage/cleaning deposit. ARAS and Strathcona County reserve the right to seek legal remedy for damage or cleaning charges that may exceed the damage/cleaning deposit and to recover costs associated with such remedy.
- k. OCCUPANT CAPACITY in the Premises shall not exceed the number of people as per the MAXIMUM OCCUPANT LOAD CARD posted in the Hall.
 - a. MAIN FLOOR: Seated: 140; Seats and Tables, 110; Dining and Beverage, 88.
 - b. BASEMENT: Seated: 124; Seats and Tables, 98; Dining and Beverage 76.
- l. SETTING UP/TAKING DOWN TABLES AND CHAIRS is the responsibility of the Renter.
- m. CLEANUP – a reasonable amount of cleanup is required by the Renter. Garbage must be cleared from tables and floor. Garbage and must be taken to the appropriate container outside. Tables must be wiped. Spills on the chairs and floors must be wiped/mopped, rugs vacuumed. Cleaning equipment and instructions are at the bar/storage area. Decorations must be removed at the end of the function.
- n. Hall Rental Agreements, terms and conditions, guidelines, and rates are reviewed and revised annually and are subject to change.

2. CONTACT INFORMATION

Hall Rental Coordinator at 780-977-5116., email ArasHallRentals@gmail.com. Inquiries will be responded to within 24 hours, Monday through Friday.

Signed applications may be scanned and emailed to: ARASHallRentals@gmail.com



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MEMBER HALL RENTAL DISCOUNT PROGRAM
Weekday Rentals Only

WEEKDAY RENTAL RATES

Member Hall Rental Discount Program applies to Weekday Rentals Only, either as hourly or daytime flat rate.

Minimum Rental Time: 3 hours

Kitchen Rental is optional: \$10 per hour (minimum 3 hours) or Flat rate of \$40 (four or more hours)

Rental dates are subject to availability at time of securing with deposit.

New rates effective January 1, 2016

Minimum 3 hour rental

	Hourly Mon-Fri** Min. 3 hrs	Flat Rate Mon-Fri** 8am-4pm
MAIN FLOOR	\$25/hr	\$175
Kitchen extra	\$10/hr	\$40 Flat
LOWER FLOOR	\$20/hr	\$125
Kitchen extra	\$10/hr	\$40 Flat
FULL HALL	\$50/hr	\$300
Kitchen extra	\$10/hr	\$40 Flat

****Holiday Rentals**

For holidays that occur on a weekday, such as Dec 24, 25, 26, 31, Jan 1, or Good Friday, rates are subject to an additional \$300 daily fee and rental is subject to availability of staff.

Rates are subject to change.